

**CITY OF MANCHESTER
BOARD OF MAYOR AND ALDERMEN**

**Meeting Minutes
September 2, 2025, @ 6:30 pm
City Hall Board Room**

The Board of Mayor and Aldermen met in regular session at 6:30 p.m. in the Board Room at Manchester City Hall. The meeting was presided over by Mayor Hobbs. Present for the meeting were Mayor Hobbs, Vice Mayor Messick, Alderman French, Alderman Crosslin, Alderman Parsley, Alderman Anderson, Alderman Threet, Attorney Johnson, Executive Administrative Assistant Keele, Finance Director Burrows, MWSD Director Perry, Parks/Rec. Director Fox, I.S. Technician Cody Rogers, MPD Chief Sipe, MPD Assistant Chief Floied, Captain Casey Wright, Public Works Assistant Director Moore, City Engineer Adam Carter, Coffee County Industrial Board Director Anne Majors, Community Development & Zoning Director Brittany Fiske. Meeting opened with a prayer by Pastor Pullum, and the pledge to the flag was spoken in unison. Mayor Hobbs called the meeting to order.

ROLL CALL:

Roll was taken via Open Meetings program. Alderman French arrived at the beginning of the reading of Resolution A. All BOMA members present.

MOTION TO APPROVE AGENDA: Motion made by Alderman Crosslin to approve agenda as provided and seconded by Alderman Parsley. The motion passed 5-0.

APPROVAL OF MINUTES: Alderman Anderson made a motion to approve the 8-5-25 BOMA Meeting Minutes. Alderman Crosslin seconded the motion. The motion passed 5-0.

CORRESPONDENCE: none

COMMENTS FROM CITIZENS: none

COMMENTS FROM MAYOR: Mayor Hobbs welcomed everyone.

Safety Committee- Captain Wright discussed the MFD August report. Chief Sipe discussed the MPD August report. Next Safety meeting will be 9-8-25.

Finance Committee- Director Burrows discussed the Aug Finance Committee meeting and the MEVC. Hotel/Motel audit started in Aug. and will have report back in October. Next meeting 9-16-25.

Street Committee-Assistant Director Moore discussed bridge repair on Old Tullahoma Hwy, sidewalk project on Hills Chapel Road, and two new knuckle boom trucks. Next Street Committee meeting will be 9-11-25.

Water /Sewer Commission- Director Perry discussed the MWSD August report. Next MWSD meeting will be 9-4-25.

Recreation Commission- Director Fox discussed the Parks & Rec Dept. events in August and upcoming events in September. Next meeting will be 9-10-25.

Tourism- Vice Mayor Messick discussed the skating rink

Planning & Zoning Commission- Director Fiske discussed the upcoming 9-15-25 Planning and Zoning meeting.

Historic Zoning Commission-Director Fiske stated the next meeting would be 9-4-25.

RESOLUTIONS & ORDINANCES

Resolutions:

- a) A resolution to authorize an award of Manchester Tourism & Community Development Grant funds to the Common Johns Family Reunion Beerfest in the amount of Four Thousand and 00/100 dollars (\$4000.00); sponsored by Vice Mayor Messick. Alderman French made a motion to approve and seconded by Vice Mayor Messick. Mayor Hobbs opened the floor to discussion. Mayor Hobbs called for the roll and the resolution passed 6-0.
- b) A resolution of the Board of Mayor and Alderman of the City of Manchester adopting a fee schedule for the Manchester Recreation Complex and establishing related procedures; sponsored by Vice Mayor Messick. Alderman Anderson made a motion to approve and seconded by Alderman French. Mayor Hobbs discussed the resolution and called for the roll. The resolution passed 6-0.
- c) A resolution adopting a Plan of Services preliminary to annexation of Twelve and Forty Four/Hundredths (12.44) acres of property owned by Curl Properties, LLC, located at 1409 Oakdale Street; sponsored by Vice Mayor Messick. Alderman Crosslin made a motion to approve and seconded by Vice Mayor Messick. Mayor Hobbs opened the floor to a public hearing. With no discussion Mayor Hobbs called for the roll and the resolution passed 5-1 with Alderman Anderson voting nay.
- d) A resolution annexing Twelve and 44/100 (12.44) acres of property owned by Curl Properties, LLC, located at 1409 Oakdale Street; sponsored by Vice Mayor Messick. Vice Mayor Messick made a motion to approve and seconded by Alderman Crosslin. Mayor Hobbs opened the floor to a public hearing. Resident Montez, Curl representative Nicholas Northcutt discussed the resolution. Vice Mayor Messick discussed the resolution. Mayor Hobbs called for the roll and the resolution passed 5-1 with Alderman Anderson voting nay.

- e) A resolution of the City of Manchester, Tennessee, authorizing the submission of an application for grant funds under the 2025 Economic Development Administration Disaster Supplemental Grant Program; sponsored by Mayor Hobbs. Alderman French made a motion to approve and seconded Alderman Anderson. Mayor Hobbs opened the floor to discussion and discussed the resolution. Mayor Hobbs called for the roll. The resolution passed 6-0.
- f) A resolution adopting an updated Employee Handbook and Policy for the City of Manchester; sponsored by Alderman Crosslin. Vice Mayor Messick made a motion to postpone to November BOMA meeting, and seconded by Alderman Crosslin. Mayor Hobbs called for the roll and the motion passed 6-0.

Ordinances:

- a) 2nd reading of an ordinance rezoning property owned by Larry and Sue Banks on Spring Street from R-3 to R-4; sponsored by Vice Mayor Messick. Alderman Crosslin made a motion to approve and seconded by Vice Mayor Messick. Mayor Hobbs opened the floor to a public hearing. After no discussion Mayor Hobbs called for the roll and the ordinance passed second and final reading 5-1 with Alderman Anderson voting nay.
- b) 2nd reading of an ordinance rezoning property owned by Trevor Taylor on Stroud Drive from C-3 to R-3; sponsored by Vice Mayor Messick. Alderman French made a motion to approve and seconded by Alderman Crosslin. Mayor Hobbs opened the floor to a public hearing and after no discussion Mayor Hobbs called for the roll. The ordinance passed second and final reading 6-0.
- c) 2nd reading of an ordinance rezoning property owned by Wesley and Aesha Parker on Summer Street from R-3 to R-4; sponsored by Vice Mayor Messick. Alderman French made a motion to approve and seconded by Alderman Crosslin. Mayor Hobbs opened the floor to a public hearing and after none called for the roll. The ordinance passed second and final reading 5-1 with Alderman Anderson voting nay.
- d) 2nd reading of an ordinance amending provisions to Manchester Municipal Code 14-623 regarding Historic District Signage; sponsored by Alderman Crosslin. Vice Mayor Messick made a motion to approve and seconded by Alderman Crosslin. Mayor Hobbs opened the floor to a public hearing and after none called for the roll. The ordinance passed second and final reading 5-1 with Alderman Anderson voting nay.
- e) 2nd reading of an ordinance to amend MMC 3-202 Court Fines and Costs; sponsored by Alderman Parsley. Alderman Anderson made a motion to approve and seconded by Alderman French. Mayor Hobbs opened the floor to a public hearing and called for the roll. The ordinance passed second and final reading 6-0.
- f) 2nd reading of an ordinance to amend the speed limit between Old Stone Fort State Park and Northridge Drive on State Hwy. 41 to (40) MPH; sponsored by Alderman Parsley. Alderman Anderson made a motion to approve and seconded by Alderman Crosslin. Mayor Hobbs opened the floor to a public hearing and after no discussion called for the roll. The ordinance passed second and final reading 5-1 with Alderman French voting nay.
- g) 2nd reading of an ordinance to amend Manchester Municipal Code 18-201, 18-202, 18-203, and 18-205 regarding Water, Sewer, Service, and Equipment Fees; sponsored by Alderman Anderson. Alderman Crosslin made a motion to approve and seconded by Alderman Anderson. Mayor Hobbs opened the floor to a public hearing and after none called for the roll. The ordinance passed second and final reading 4-2 with Alderman Threet and Alderman Parsley voting nay.
- h) 1st reading of an ordinance zoning Twelve and 44/100 (12.44) acres owned by Curl Properties, LLC located at 1409 Oakdale Street recently annexed into the City, as R-4 Residential; sponsored by Vice Mayor Messick. Vice Mayor Messick made a motion to approve and seconded by Alderman Anderson. Mayor Hobbs opened the floor to discussion. Resident Amanda Montez, Curl Representative Nicholas Northcutt, Alderman French, Alderman Threet, Alderman Crosslin, Alderman Anderson, Vice Mayor Messick, and Director Fiske discussed the ordinance. Mayor Hobbs called for the roll. The ordinance failed 3-2 with Alderman Anderson and Alderman Parsley voting Nay. Alderman Threet abstained.

OLD BUSINESS

- a) Revised resolution 41-2025 to amend to retroactive start date as of 7-1-25. Mayor Hobbs discussed the resolution. Alderman Crosslin made a motion to approve and seconded by Alderman Anderson. Mayor Hobbs called for the roll and the motion passed 6-0.

NEW BUSINESS

- a) Job Descriptions: Marketing Coordinator – Alderman Crosslin made a motion to approve and seconded by Alderman French. Mayor Hobbs called for the roll and the job description passed 5-1 with Alderman Anderson voting nay.
- b) Committee/Commissions Citizen Appointments – Alderman Anderson made a motion to appoint Leslie Trussler to the Parks and Rec Commission and seconded by Alderman Crosslin. Mayor Hobbs called for the roll and the appointment passed 6-0.
- c) BOMA Committee/Commission Appointments- Alderman French made a motion to approve and seconded by Vice Mayor Messick. The appointments passed 5-1 with Alderman Anderson voting nay.

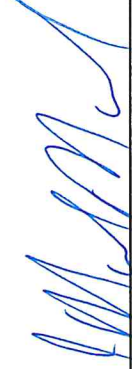
COMMENTS FROM BOMA: Vice Mayor Messick discussed the sidewalks on Hills Chapel Road.
ADJOURNMENT:

- Being no further business to discuss, Mayor Hobbs asked for a motion to adjourn and Alderman Crosslin made the motion. The motion was seconded by Alderman French. The motion to adjourn was passed 6-0. The meeting adjourned at 7:41 p.m.

SIGNATURES:



Executive/Administrative Assistant Keele



Vice Mayor Messick